

## Transfer a Salesperson or Non-Principal License in MiPLUS

1

Proceed to the MiPLUS website at: [www.michigan.gov/miplus](http://www.michigan.gov/miplus). Please use the username/email, and password you created.

Home Licenses Enforcement

Advanced Search

User Name or E-mail:  Password:  [Login »](#)

☐ Remember me on this computer [I've forgotten my password](#) [New Users: Register for an Account](#)

**Please Login**  
Many online services offered by MiPLUS require login for security reasons. If you are an existing user, please enter your user name and password in the box above.

**New Users**  
If you are a new user, you may register for a MiPLUS account. It only takes a few simple steps and you'll have the added benefits of seeing a complete history of applications, paying fees, checking on the status of pending activities, and more.

2

Above the welcome message, select the **Licenses** tab.

Home **Licenses** Enforcement

Dashboard My Records My Account Advanced Search

**Welcome, John Smith**  
You are now logged in. If you have any questions regarding MiPLUS and how to link your existing license to your account, please visit our FAQ's page.

What would you like to do today?

3

Select **Modification** next to your license number.

Home Licenses Enforcement

Dashboard **My Records** My Account Advanced Search

**Licenses**

Showing 1-2 of 2 |

<input type="checkbox"/>	Action	Record Number	Record Type	Status	Expiration Date	Name
<input type="checkbox"/>	Modification	6501600025	Real Estate Salesperson License	Active	07/26/2023	Smith, John

4

Select **Transfer or Employing Broker Notification**, and then click **Continue Application**.

Home **Licenses** Enforcement

Apply for a License or Submit a Request (Certified)

**Select a Modification Type**  
Choose one of the following available modification types.

☐ License Reprint Request

☐ Real Estate Addr Phone Email Change

☐ Real Estate Name Change

☒ **Transfer or Employing Broker Notification**

[Continue Application »](#)

5

Scroll down to **New Employing Broker Information** and enter your new employers 10-digit License Number. The broker company name, license expiration date and address information will AUTO-FILL. Click **Continue Application**

**New Employing Broker Information**

**New Employing Broker**

\* Employing Broker License Number: 6505600017

Broker Individual/Company Name: Aline Broker Company2

Employing Broker License Status: Active

Employing Broker Expiration Date: 06/26/2024

City: Lansing

State: MI

ZIP Code: 48236

Only Holdings Broker License No.

**6505428948**

Save and resume later
Continue Application »

6

Please review your answers below. If you need to make a correction, click **Edit**. Click **Continue Application** to submit the request.

**Step 2 : Review**

Save and resume later

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on. You must check the box to agree to the certification at the bottom of the page before you can continue.

**Record Type**

Transfer or Employing Broker Notification

**Current Employing Broker Information**

**Employing Broker**

Employing Broker License Number: 6505600016

Broker Individual/Company Name: ABC Real Estate Co

Employing Broker License Status: Active

Employing Broker Expiration Date: 07/01/2020

City: Lansing

State: MI

ZIP Code: 48236

Edit

**New Employing Broker Information**

**New Employing Broker**

Employing Broker License Number: 6505600017

Broker Individual/Company Name: Aline Broker Company2

Employing Broker License Status: Active

Employing Broker Expiration Date: 06/26/2024

City: Lansing

State: MI

ZIP Code: 48236

Edit

Save and resume later

Continue Application »

7

You will now see confirmation that your request was submitted successfully. No further action is required on your part. Your new employing broker will receive an email notification indicating your request is pending approval.

**Transfer or Employing Broker Notification**

1 Transfer Information

2 Review

3 Record Submitted



Your record has been successfully submitted.

Thank you for using MiPLUS.

**Your record number for this transaction is: 6501600025REX20135.**

You will need this number to check the status of your application.

To review information submitted on this record, click View Record Details below.

View Record Details »